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Clinical Research Assistant- Phlebotomy

Who we are:

A small but busy, familial outpatient practice located in San Leandro, CA; East Bay Rheumatology Medical Group conducts cutting-edge research, working with leading Pharmaceutical Companies. Our goal is to find new and improved medications and treatments that help patients with their autoimmune and rheumatologic conditions.

Who we are looking for:

A Clinical Research Assistant - Phlebotomist to join our small (yet mighty) team and work in supporting safe and compliant clinical research while conducting cutting-edge research in Rheumatoid Arthritis, Lupus, Osteoarthritis other rheumatic and autoimmune diseases. We are seeking an individual who is eager to roll up their sleeves and is passionate about the community we serve.

What we offer:

Hands-on experience with close patient care and education through direct work with the PI and Sub-I, fair hours allowing work-life balance, competitive salary, 401k contribution annually, Dental, Vision, Medical.

Qualities and qualifications we seek:

- Previous experience with Phlebotomy.
- Familiarity with common medical terminology.
- Experience in a laboratory setting.
- Strong organizational and time management skills.
- IATA certified.

Responsibilities:

Laboratory

- Collect and organize blood and urine samples for patients per protocol.
- Assist with receiving, handling, storage, and shipment of medications and lab samples.
- Prepare lab materials for assigned clinical studies.
- Monitor and organize inventory samples and supplies.

Research Assistant

- Support research team in subject flow by assisting with clinical trial-related procedures according to trial protocol (i.e vital signs, ECG, phlebotomy, urine testing, processing blood, or any other procedures required per protocol or ordered by principal investigator).
- Chart preparation for study visits.

- Assists lead study coordinator with regulatory documentation, data entry, filing, etc.
- Assist with recruitment and chart review to ensure suitable subjects meet study criteria.
- Work under the supervision of the Research Manager.